

# Agenda Constitution

**Thursday, 14 December 2023 at Time Not Specified  
At**

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| 2 | <b>Preface</b>       | 11 - 12 |

Sets out the background of the constitution and council arrangements via the Local Government Act 2000.

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| 3 | <b>Part 1-Summary and Explanation</b> | 13 - 20 |
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Introduction to the Constitution, summary and explanation notes on the constitution and how the council operates.

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| 4 | <b>Part 2- Articles of the Constitution</b> | 21 - 120 |
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This part of the Constitution sets out the Council's commitment to



provide clear leadership to the community in partnership with citizens, businesses and other organisations through the implementation of the Sandwell Plan. As well as, setting out the rights of citizens and how the key parts of the Council operate.

**5 Part 3- Responsibility for Functions**

121 - 298

This part of the Constitution sets out the responsibility for the discharge of functions by:

- Constitutional Committees;
- Executive Portfolios;
- Scrutiny Boards.

It also contains the Scheme of Delegations, which sets out how certain decisions are delegated to officers.

**6 Part 4- Rules of Procedure**

299 - 540

This part of the Constitution sets out the rules governing the procedure of access to information, budget and policy, executive, scrutiny, financial, contract and

procurement and officer employment matters.

**7 Part 5- Codes and Protocols** 541 - 656

This part of the Constitution sets out the codes and protocols that govern the behaviours of Councillors (also known as 'Members') and employees (also known as 'Officers'), as well as codes and protocols governing Planning, Gifts and Hospitality.

**8 Part 6- Members Allowances** 657 - 674

This part of the Constitution sets out the different financial allowances for Councillors (also known as 'Members') based on roles and responsibilities.

**9 Part 7- Management and Service Delivery Structure** 675 - 678

This part of the constitution sets out the management and service delivery structure of the council. As well as information on the council's performance management framework.

This element of the constitution is subject to review and change, to reflect any changes in management and service delivery.



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